

# Office of HIV Planning

*and the HIV Integrated Planning Council*



*Finance Committee*

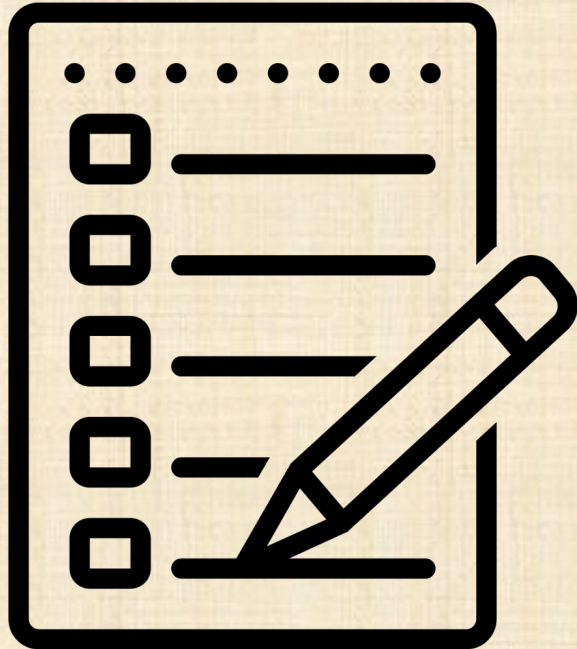
*January 2025*

# Finance Committee Myths

- Do you really need to understand budgets and be super financially literate? **No!**
- We actually have fun
- We help make spreadsheets not “dread” sheets... we’re not asking you to do the math, we’re helping folks understand what they’re looking at.
- This committee actually allows for a space to get a better understanding of budgets and financial issues related to Ryan White funding.



# Agenda



- **Who we are**
- **About the Committee**
- **Roles and responsibilities**
- **Why YOU should join**
- **How you can join the committee**

# Meet your Committee Members!

## **Alan Edelstein, Co-Chair**

*Retired from Delaware County agency,  
Executive Director*

*Has been part of the HIPC since its integration/  
establishment in 2017*

## **Keith Carter, Co-Chair**

*Has represented both PA Counties and  
Philadelphia County*

*Has been part of the HIPC since its integration/  
establishment in 2017*

## **Mike Cappuccilli**

*Has represented both NJ Counties and  
Philadelphia County*

*Has been part of the HIPC since its integration/  
establishment in 2017*

**THE PRIMARY GOAL OF THE FINANCE COMMITTEE TAKEN DIRECTY FROM  
THE DESCRIPTION ON THE WEBSITE.**



**WEBSITE:** The Finance Committee reviews and makes recommendations for expenditure of funds and budget policies, assesses the efficiency of the grantee in rapidly allocating funds to the areas of greatest need, and conducts other activities as assigned by the Planning Council. This committee also plans and oversees the process for the allocation and reallocation of Part A funds.

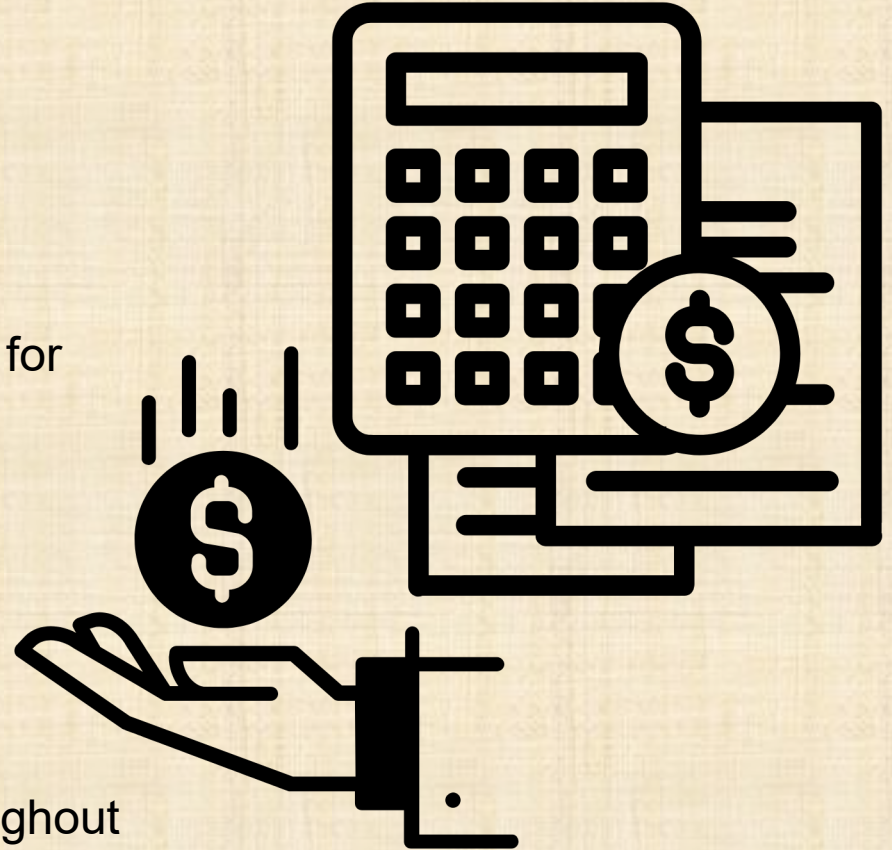
**BYLAWS:** the Finance Committee reviews the budget for the Office of HIV Planning, assesses the efficiency of the recipient's administrative mechanism in rapidly allocating funds to the areas of greatest need, and other activities as assigned by the Planning Council. This committee also plans and oversees the process for the allocation and reallocations of Part A funds

# Committee Roles and Responsibilities



## *What We Do :*

- ★ Oversee the annual funding Allocation Process
- ★ Monitor the administrative mechanism for rapid distribution of funds
- ★ Review recipient directives
- ★ Review reallocation requests
- ★ Review system spending reports throughout the year



# Why should YOU join?





# THE WHY:

## COMMUNITY BENEFITS:

- The work of HIPC largely happens in one of its four (4) committees
- An engaged and informed community
- Learning how to follow the money in a space that allows for clear communication
- Accountability around budget and ensuring it's properly supporting community
- Intermediary between HIPC and recipient – understanding the financial details to relay to the council so they can make informed decisions with adequate information
- Through questions, comments, and suggestions, the finance committee helps the recipient reformat information so it's digestible for not only the committee itself, but also the full council
- First eyes on budget
- Facilitate the allocations process

# Personal Benefits

## **PERSONAL BENEFITS:**

- A chance to engage with the recipient more directly/more often
- Helps you understand the landscape of the EMA from a different perspective
- You have an opportunity to engage with or learn about other regions
- Learn about financial perspectives or bits of information that you may not get an opportunity to engage with otherwise
- It's good for practicing your active listening – you really have to listen in finance and it's definitely rewarding!
- Demystifying financial terms so you can understand the whole process better, even outside of finance/while sitting on the full council!
- Good for your resume

# How YOU can get involved?



# COME TO THE FINANCE...

The first Thursday of the month:

2pm to 4pm

# THANK YOU!

**WANT TO BE ADDED TO THE COMMITTEE EMAIL  
LISTSERV:**

- [kevin@hivphilly.org](mailto:kevin@hivphilly.org)
- [mari@hivphilly.org](mailto:mari@hivphilly.org)